

U . S . S O C C E R F E D E R A T I O N



**National Match Officials 2023  
Application  
Guidelines [learning.ussoccer.com](https://learning.ussoccer.com)**

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# 2023 Application Dates



**Application Opens: July 1st, 12:00pm CT**

**Application Closes: July 31st, 12:00pm CT**

**No exceptions will be made for late applications**

**Review Period: August 1st - October 31st**

**Notification of Application Status: Early November**

**National Camp Dates: If invited, you will be expected to attend National Camp. Tentative dates for 2023 National Camp are 12/1/22 to 12/16/22. Final dates to be shared with those invited to the course in November.**

**If invited, all online coursework (including risk management) must be completed prior to attendance at National Camp.**



The following information serves as a guide toward accurately completing an application for a referee course hosted by U.S. Soccer.

**U.S. Soccer advises that all candidates review the following slides prior to beginning an application. Applications will not be considered if the procedures outlined in this document are not followed as directed.**

# Frequently Asked Questions



## **When will I hear back about my application?**

U.S. Soccer will notify applicants in November 2022.

## **I believe I am eligible to apply but the application says I am ineligible?**

Please send an email to [referee@ussoccer.org](mailto:referee@ussoccer.org) with the subject line "National Application" and the following information:

- Name (As it appears on your Learning Center profile)
- Email address (as it appears on your Learning Center profile)
- Your State Referee Committee
- What licenses you believe are missing and what years they were issued

Incomplete information will not be verified, you must include all this information in your email, or we cannot guarantee verification.

## **Will I receive feedback on my application?**

Due to the high volume of applications that we expect to receive, we will NOT provide specific feedback.



## APPLICATION CHECKLIST

- Registered Learning Center Profile – [learning.ussoccer.com](http://learning.ussoccer.com)
  - Profiles must be complete, including email address, verify USSF ID listed, and all licenses.
- Verified U.S. Soccer Licensing
  - All licenses are currently displayed on Learning Center profile
- Review Course Locations Dates
  - I understand that attendance is mandatory for all scheduled course meetings
- Complete and Submit Course Application
  - I have fully completed the course application to the best of my abilities and with the required templates for each application section. The application status is listed as “Submitted”.



# Learning Center Profile



## Learning Center Profile

### Components

- U.S. Soccer Referee Licenses
  - You must have held a Regional Referee license during both the 2022 and 2021 registration years
- Up to date information
  - Age, contact information etc.
    - You can update your contact information by clicking “Update Contact Details” on your LC profile
- The email address listed on your profile ([learning@ussoccer.com](mailto:learning@ussoccer.com)) is the one used for all communication in the application process. We recommend adding our emails to your contact list to ensure they do not go to spam or trash ([referee@ussoccer.org](mailto:referee@ussoccer.org), [referees@email.ussoccer.com](mailto:referees@email.ussoccer.com), and [notifications@learning.ussoccer.org](mailto:notifications@learning.ussoccer.org))





# Learning Center Application



## Select a Course or Application

### Option 1:

- Find the Correct Course:
  - Go to [learning.ussoccer.com](http://learning.ussoccer.com)
  - Hover over Courses, select 'Available Courses'
  - Select 'National' in left-hand column
  - Choose 'National Referee' or 'National Assistant Referee' based on which course you are applying for.
  - Click 'Go to Course List'

### Option 2:

- Find the Correct Application
  - Go to [learning.ussoccer.com](http://learning.ussoccer.com)
  - Hover over Courses, select 'My Applications'
  - Select 'Apply Now' in red box on the left of the selected application
  - Select 'Yes' to 'Do you want to apply' pop up box
  - Read terms and select "Begin Application"



## Select a Course or Application

- If the prerequisites for a course are not met, it will not be an option for selection
- Each course contains a unique candidate pool and admission is not guaranteed
- Please ensure you are selecting the correct course. You may only apply for one (1) National License each year. DO NOT apply to both the National Referee and National Assistant Referee courses, if you apply to both courses your application will not be considered.



## Instructions and Guidelines

- Please review the instructions and guidelines for your specific course application
- Click the button which states “I have read and understand the application guidelines outlined above and the application guide document”



## Part 1: Game Count

- You must submit your U.S. Soccer Adult Game Log. Please use the template provided in the application.
- It must be uploaded in any of the following formats:
  - XLS
- Game information can be found in your game assignment platform(s)
- Ensure you have met the game count requirements:
  - Are those matches considered 'Adult Games'?
  - Do you have enough matches as a Referee?
  - Do you have enough matches as an Assistant Referee?



## Part 1: Game Count

- Only adult amateur or professional games will count for upgrade
- Adult games include:
  - Local state adult league competitions
  - National Amateur Leagues
    - NPSL    USL League 2    UPSL    USSSA    UWA    WPSL
  - USASA Regional Competitions
  - USASA National Competitions
- The following games **DO NOT** qualify for game count
  - U-17    U-18    U-19    DA Games    MLS Next    USYS Regionals/Nationals



## Part 2: Fitness Tests

- Please submit the dates and venues of your last two Referee Fitness tests using the template provided (one for each of the past two registration years).
- U.S. Soccer will verify these fitness tests with your State Referee Committee (SRC). Please ensure that your SRC has submitted all fitness test results to U.S. Soccer.
- In order to be considered, these fitness tests must have occurred between 7/1/2020 – 6/30/2022\*

\*If your SRC waived the fitness test requirement for 2020/2021 registration years due to COVID-19, then just upload your most recent two fitness tests, regardless of dates.



## Part 3: Game Evaluations

- Select the checkbox to indicate if you have met the minimum number of game evaluations, each by a different National Referee Coach.
- You must download a copy of your assessment(s) directly from U.S. Soccer GameOfficials, Demosphere, or Prosphere and upload the PDF into the application.
  - U.S. Soccer will verify this information against the records available in the corresponding assignment platform. Please ensure all your evaluations have been properly uploaded into U.S. Soccer GameOfficials. (Note: U.S. Soccer GameOfficials is different from your state's GameOfficials.)
  - In order to be considered, these evaluations must have occurred between 7/1/2021 – 6/30/2022.\*
  - This must be submitted as a PDF.

\*If your SRC waived the game evaluation/assessment requirement for 2020/2021 registration years due to COVID-19, then upload your most recent three (3) game evaluations completed by three (3) different National Referee Coaches.





## Save and Submit

- Candidates can "Save Progress" on the top left side of their application to ensure their information is not lost while completing the application
- Once the application is completed, candidates must hit the "Submit" button in order for the application to be considered for review. Once submitted, you may not make changes.
- Confirm that your application status appears as "Submitted" – U.S. Soccer will then review and notify candidates of their status after a period of review.

APPLICATION STATUS

Not submitted

DUE DATE

06/22/2022, 12:00 am CDT

SAVE PROGRESS

SUBMIT



## Check for Status Updates

- Once U.S. Soccer and the Selection Committee have completed their review, your application status will be updated within the system.
- A status update email will be sent by [notifications@learning.ussoccer.org](mailto:notifications@learning.ussoccer.org)
- You may always login to the Learning Center to check your status:
  - Go to [Learning.ussoccer.com](http://Learning.ussoccer.com)
  - Hover over 'courses'
  - Select 'My Applications'
  - Check status